

## PRE-PROPOSAL MEETING – QUERIS & CLARIFICATION

Hiring of Chartered Accountants' Firm for Statutory Audit of BRLPS for FY 2021-22

RFP No: IN-BRLPS- 275613-CS-LCS

Sl. No.	RFP Reference No.	Queries	Clarification
1.	para 14.1.2 of the Data Sheet	Estimated cost is Rs. 10 Lac to 12 Lac. Estimated cost is not Minimum fees and thus, any qualifying bidder may submit quotation below Rs. 10 lac. Hence, our suggestion is to mention the fixed "Minimum fee" instead of "Estimated fee".	This selection is under Least Cost Selection (LCS) method. The cost mentioned in the RFP is estimated cost based on the man-days.
2.	para no. 21.1(a) of Data Sheet	Consultant should have "Specific Experience". Please clarify whether it means experience in Livelihood project or externally aided project or Social Projects or Govt. department or Govt. Organization.	Specific Experience means experience in conducting Statutory Audit in Externally Aided Projects/Social Projects/Government Department or Organization.
3.		Please clarify whether experience of "Internal audit" in Externally aided projects/ Livelihood projects/Social Projects will be considered as specific experience.	No. Specific experience means experience of conducting Statutory Audit in Externally Aided Projects/Social Projects/Government Department or Organization.
4.		Please clarify whether experience of the Firm will be considered from the Firm's incorporation or any restriction has been imposed therein.	All the experience along with completion certificate shall be considered from the date of incorporation of the firm.
5.		Please clarify whether Extension or Renewal of 2 <sup>nd</sup> year on the basis of Contract for 1 <sup>st</sup> year will be considered as fresh assignment and 0.5 marks will be allotted.	Any extension or renewal of an assignment will be considered as one assignment.
6.		As per the said para, the consultant has to enclose the Completion Certificate. Generally, there is no practice in the area of audit to apply for the Completion Certificate from the clients after completion of assignment. Release of our fees, submission of our report to the Granting Authority,	It is clarified that Form 26AS is acceptable only if the name of the client is mentioned in it.

		publication of Report in the website of Auditee implies that the said assignment has been completed successfully. Thus, our request is to consider, as proof of completion of the assignment, at least "Form 26AS" generated from the website of Income Tax Department wherein fees received from the clients is mentioned.	
7.	para no. 21.1(c) of Data Sheet  Experience certificate issued by the Employer against the experience should be attached with the CV	When Partners of the Firm will be the team members or key experts, who will issue the experience certificate to the partners. Rather, it is suggested to mention here only the experience certificate of employees, if any, who will be the team members for the assignment.	In case, if any partner is key expert in an assignment, the senior partner may be issue experience certificate.
8.		What is the location of Audit	The location of audit will be all District Project Coordination Units of BRLPS along with DRDA in the same district and State Project Management Unit of BRLPS.
9.		What will be the Team Composition	Composition of Team Member is clearly mentioned in the Terms of Reference (ToR) of the RFP.
10.		What will be the minimum time for completion of Audit?	The entire audit is to be completed by August 2022.
11.		Whether the quoted price would be inclusive of all charges.	All the charges except applicable GST should be applicable in the quoted price and it should be quoted in the prescribed format available in the RFP.